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## Memorandum

**To:** Cynthia Browning, Nick Zaiac, Stu Hurd, Rob Gaiotti, Ricky Harrington, John O’Keefe, Tom Shuey, Mark Lourie, Suzie dePeyster, Chris Reynolds, Dave Kiernan, Nancy Bushika, Dixie Zens

**Cc:** Jim Sullivan, Andrea Lenhardt, Linda Sciarappa, Ryan Thurber

**From:** Michael S. Batcher and Paula Kamperman

**Subject:** Quarter 2 2020 to 2021 SWIP Report

**Date:** February 22, 2021

### Part One – Expenses as of December 31, 2020

Table 1 below shows the total amount invoiced to each town for the quarter beginning July 1, 2020 through December 31, 2020, along with the budgeted amount per quarter and for the entire year. As you can see, we are under budget as grant income came in over the fall. In fact, we are not sending out any invoices for this period as we are \$16,010.60 ahead on payments. You all have a credit for this quarter, which I imagine will decrease with the spring HHW event.

Table 1. First and second quarter allocation of expenses by town.

Town	Population	Share	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Year Total	Quarterly Budget	Annual Budget
Arlington	2,317	0.0661	\$ 4,303.13	\$ (1,058.30)	\$ -	\$ -	\$ 3,244.83	\$ 3,440.92	\$ 13,763.67
Bennington	15,764	0.4496	\$ 29,269.06	\$ (7,198.37)	\$ -	\$ -	\$ 22,070.69	\$ 23,404.49	\$ 93,617.96
Dorset	2,031	0.0579	\$ 3,769.30	\$ (927.01)	\$ -	\$ -	\$ 2,842.29	\$ 3,014.06	\$ 12,056.23
Glastenbury	8	0.0002	\$ 13.03	\$ (3.20)	\$ -	\$ -	\$ 9.83	\$ 10.41	\$ 41.65
Manchester	4,391	0.1252	\$ 8,150.55	\$ (2,004.53)	\$ -	\$ -	\$ 6,146.02	\$ 6,517.44	\$ 26,069.77
Pownal	3,527	0.1006	\$ 6,549.08	\$ (1,610.67)	\$ -	\$ -	\$ 4,938.41	\$ 5,236.86	\$ 20,947.44
Rupert	714	0.0204	\$ 1,328.04	\$ (326.62)	\$ -	\$ -	\$ 1,001.42	\$ 1,061.95	\$ 4,247.79
Sandgate	405	0.0116	\$ 755.16	\$ (185.72)	\$ -	\$ -	\$ 569.44	\$ 603.85	\$ 2,415.41
Searsburg	109	0.0031	\$ 201.81	\$ (49.63)	\$ -	\$ -	\$ 152.18	\$ 161.37	\$ 645.50
Shaftsbury	3,590	0.1024	\$ 6,666.26	\$ (1,639.49)	\$ -	\$ -	\$ 5,026.77	\$ 5,330.56	\$ 21,322.24
Stamford	824	0.0235	\$ 1,529.86	\$ (376.25)	\$ -	\$ -	\$ 1,153.61	\$ 1,223.32	\$ 4,893.29
Sunderland	956	0.0273	\$ 1,777.24	\$ (437.09)	\$ -	\$ -	\$ 1,340.15	\$ 1,421.14	\$ 5,684.54
Woodford	424	0.0121	\$ 787.71	\$ (193.73)	\$ -	\$ -	\$ 593.98	\$ 629.88	\$ 2,519.52
<b>Total</b>	<b>35,060</b>	<b>1.000</b>	<b>\$ 65,100.23</b>	<b>\$ (16,010.60)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,089.63</b>	<b>\$ 52,056.25</b>	<b>\$ 208,225.00</b>

Table 2 shows expenditures for the year thus far by category . Again, the VT ANR and VT Ag and Markets grants provided significant income.

Table 2. Expenses by category and income from grants, sales, and donations.

Cost Category	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Year Total
<b>BCRC Expenses</b>					
Salary & Benefits.	\$ 15,859.39	\$ 9,859.50	\$ -	\$ -	\$ 25,718.89
Phone, Supplies, post & equip.	\$ 10.70	\$ -	\$ -	\$ -	\$ 10.70
Travel	\$ -	\$ 150.66	\$ -	\$ -	\$ 150.66
Copying Costs	\$ 115.10	\$ 0.03	\$ -	\$ -	\$ 115.13
Indirect Costs	\$ 10,326.04	\$ 6,371.12	\$ -	\$ -	\$ 16,697.16
<b>Total BCRC</b>	\$ 26,311.23	\$ 16,381.31	\$ -	\$ -	\$ 42,692.54
<b>Events and other expenses</b>	\$ -	\$ -			
Web site	\$ 585.48	\$ 90.00	\$ -	\$ -	\$ 675.48
Dues	\$ 1,844.30	\$ 806.04	\$ -	\$ -	\$ 2,650.34
Printing	\$ 331.68	\$ -	\$ -	\$ -	\$ 331.68
Advertising.	\$ 8,055.40	\$ 790.98	\$ -	\$ -	\$ 8,846.38
Compost bin purchase	\$ 12,061.94	\$ -	\$ -	\$ -	\$ 12,061.94
Equipment	\$ 1,127.78	\$ 57.33			
Kamperman	\$ 12,786.02	\$ 9,355.56			
HHW Contractors	\$ 56,421.40	\$ -			
Traffic Control	\$ 702.00	\$ -	\$ -	\$ -	\$ 702.00
<b>Total Other Expenses</b>	\$ 93,916.00	\$ 11,099.91			
Donations to MAUS and Dorset School	\$ 600.00	\$ -			
<b>Total Expenses</b>	\$ 120,827.23	\$ 27,481.22	\$ -	\$ -	\$ 148,308.45
<b>Income</b>					
Donations	\$ 1,317.42	\$ -	\$ -	\$ -	\$ 1,317.42
Ag and Markets (Pesticides)	\$ -	\$ -	\$ -	\$ -	\$ -
ANR	\$ -	\$ 41,374.48	\$ -	\$ -	\$ 41,374.48
Compost bin sales	\$ 9,159.58	\$ 1,260.85	\$ -	\$ -	\$ 10,420.43
Pawlet Payment	\$ -	\$ 856.49	\$ -	\$ -	\$ 856.49
<b>Total Income</b>	\$ 10,477.00	\$ 43,491.82	\$ -	\$ -	\$ 53,968.82
<b>Income - expenses</b>	\$ 110,350.23	\$ -	\$ -	\$ -	\$ 110,350.23
Accrual from 2019 to 2020	\$ 45,250.00	\$ -	\$ -	\$ -	\$ 45,250.00
<b>Total Due</b>	\$ 65,100.23	\$ (16,010.60)	\$ -	\$ -	\$ 49,089.63



## Part Two – Summary of Activities

We summarized activities in the annual report we sent previously. Next activities include:

1. Submitting the grant application for the permanent HHW facility.
2. Holding HHW events at:
  - Mt. Anthony Union Middle School on May 8, 2021 from 9 AM to 1 PM for all 13 towns
  - The VT AOT facility in Readsboro on July 24, 2021 from 9 AM to 1 PM for Searsburg, Stamford and Readsboro
  - The Dorset School on September 11, 2021 from 9 AM to 1 PM for all 13 towns
2. We will be reviewing proposals for redesign of the web site. Anyone interested, please let me know.
3. We will be distributing our remaining soil saver composters and other composting equipment on Wednesday, May 19, 2021 at the Orchard Road facility from 4:00 to 6:00 PM. More to come on that.
4. We will be posting a general newsletter as well as a school newsletter in the coming weeks.

## Part Three – Actions Needed

1. Alliance towns will need to contact haulers to have them register as required in their individual pay as you throw bylaws.
2. I still need signed interlocal agreements from Arlington, Bennington, Rupert, and Searsburg.