



111 South Street, Suite 203, Bennington, VT 05201 (802) 442-0713 (802) 442-0439 fax

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## Memorandum

To: Keith Squires, Stu Hurd, Rob Gaiotti, Rickey Harrington, John O'Keefe, Tom Shuey, Mark Lourie, Suzie dePeyster, Gerry DeGray, Mitch Race, Nancy Bushika, Steve Bendix, Mike Charette

Cc: Jim Sullivan, Andrea Lenhardt, Linda Sciarappa, Dave Kiernan

From: Michael S. Batcher

Subject: October 11, 2016 BCSWA Meeting Minutes

Date: October 31, 2016

**Town Representatives:** Keith Squires (Arlington), Stu Hurd (Bennington), Tom Shuey (Pownal), Suzie dePeyster (Sandgate), Nancy Bushika (Stamford), Steve Bendix (Sunderland), Mike Charette (Woodford)

**Not in Attendance:** Rob Gaiotti (Dorset), Ricky Harrington (Glastenbury), John O'Keefe (Manchester), Mark Lourie (Rupert), Gerry DeGray (Searsburg), Mitch Race (Shaftsbury)

**BCRC Staff:** Michael S. Batcher

**Location and Time:** Arlington Town Hall – 4:00 to 6:00 PM

**Public in Attendance:** None

**Introductions:** Keith called the meeting to order at 4:08 PM.

**Approval of the Minutes of August 24, 2016:** Stud Hurd moved and Mike Charette seconded a motion to approve the minutes of August 24, 2016. The resolution was adopted unanimously.

**Review and Adoption of 2017 to 2018 Budget:** Michael had distributed a proposed budget via mail, and that is attached in the September 27, 2016 memorandum from BCRC. Michael explained that the total budget was for \$169,180.00 to cover the period from July 1, 2017 to June 30, 2018. If the Alliance adopts the budget, members would need to present this to their select boards for approval. The budget provided for an additional \$9,525.00 to establish a textile recycling facility and to investigate a permanent HHW facility. Goodwill and other organizations including the One World Center provide for textile recycling throughout the 13 towns, so a recycling facility would only be necessary if they all stopped doing so. A permanent HHW facility would be a good idea, but likely expensive. The group decided to hold off on these two additional items and not include them in the budget.

Michael asked if the group was interested in having Clean Harbors do remote collections to help residents from Stamford and Searsburg. Those towns are within the 15-mile radius, but the driving distance is much further. The group asked Michael to further investigate costs and requirements.

Stu Hurd moved and Mike Charette seconded a motion to approve the budget and the resolution was adopted unanimously.

**Public Comment:** This meeting was one of two the Alliance had listed in their SWIP to encourage comment by the public on Alliance programs. The second will be in the spring of 2017. No members of the public were present. The meeting had been advertised in the Bennington Banner, Manchester Journal, Newsguide, on Front Porch Forum, on the BCSWA Facebook page and on the BCSWA web site. The agenda was also mailed to all town and village clerks within the 13 towns.

**Membership in District Managers Association:** There was some interest on the part of members to learn more about the district managers association, which serves as a unified group in discussing solid waste issues with VT ANR. Michael explained how they had helped resolve the conflict last year over E-Waste. At a future meeting, we will ask a representative to present more to the Alliance board.

**NRRA Presentation:** the group felt that a presentation on the work of NRRA as our outreach consultants was important and should occur at the next meeting.

**Other Items:** Michael asked if transfer stations were accepting clean wood as the Alliance had to provide a site for all residents to bring clean wood as of this year. The Bennington, Northshire and Sunderland stations accept clean wood. Nancy was not sure about Stamford, but would get back to Michael on that. Pownal also accepts clean

wood. We had no representatives from Shaftsbury or Searsburg to answer that question.

Michael briefly discussed the hauler exemption that would allow haulers to avoid the requirement of curbside collection of recyclables and food waste. This is to be discussed as the November 4, 2016 meeting for haulers with VT ANR that will take place at the Manchester Town Hall. Michael gave out flyers and described the meeting briefly.

***Next Meeting and Adjournment:*** The next meeting will be on Wednesday, March 15, 2017 at 4:00 PM with the location to be determined. That will allow the group to discuss the upcoming household hazardous waste event to occur in May. Michael will ask NRRRA to attend to present their outreach work.

Stu Hurd moved and Mike Charette seconded a motion to adjourn the meeting and the resolution was adopted unanimously.



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**Cc:** Dave Kiernan, Andrea Lenhardt, Linda Sciarappa

**From:** Michael S. Batcher

**Date:** September 27, 2016

**Subject:** Proposed 2017 to 2018 Alliance Budget

Attached is a table from an EXCEL spreadsheet showing cost estimates for the various actions listed in the SWIP you adopted for the period July 1, 2017 to June 30, 2018. This period represents parts of calendar years 3 and 4 of the SWIP. The budget is organized by the following program areas:

- Program Administration
- General Actions
- Recycling Actions
- Organic Actions
- HHW Actions
- Sludge Actions
- C & D (Construction and Demolition Debris) Actions

The total estimate is \$169,180.00 My original estimate for this period was \$177,655.00. I have recalculated the amount of time and costs over the last year to make adjustments to this earlier estimate. These cost estimates reflect increases in our staff costs that will likely occur and a requested increase in the contract amount from the NRRA for education and outreach programs. The allocation by town would be as shown below.

<b>Town</b>	<b>Population</b>	<b>Share</b>	<b>Cost</b>
Arlington	2,317	0.06609	\$ 11,180.55
Bennington	15,764	0.44963	\$ 76,068.27

<b>Town</b>	<b>Population</b>	<b>Share</b>	<b>Cost</b>
Dorset	2,031	0.05793	\$ 9,800.47
Glastenbury	8	0.00023	\$ 38.60
Manchester	4,391	0.12524	\$ 21,188.52
Pownal	3,527	0.10060	\$ 17,019.33
Rupert	714	0.02037	\$ 3,445.37
Sandgate	405	0.01155	\$ 1,954.30
Searsburg	109	0.00311	\$ 525.97
Shaftsbury	3,590	0.10240	\$ 17,323.34
Stamford	824	0.02350	\$ 3,976.16
Sunderland	956	0.02727	\$ 4,613.12
Woodford	424	0.01209	\$ 2,045.99
<b>Total</b>	<b>35,060</b>	<b>1.00000</b>	<b>\$ 169,180.00</b>

At the bottom of the spreadsheet, you will see several rows listed as "Optional," which include:

R5b. Establish textile recycling

H4d. Assist the towns in developing and managing a permanent HHW facility.

The total for these is \$9,525.00, though an engineering contractor may cost more for designing an HHW facility. We are well covered for textiles unless the One World Center pulls their boxes. I think a permanent HHW facility is worth pursuing, but that is your decision. I would suggest leaving these in the budget just in case.

The spreadsheet follows the SWIP, so if you need more information about specific actions, please take a look at your copy of the adopted SWIP. The SWIP is posted at [http://www.bcswavt.org/wp-content/uploads/2016/02/BCSWA\\_Plan.pdf](http://www.bcswavt.org/wp-content/uploads/2016/02/BCSWA_Plan.pdf), if you need a copy.

If you have questions or need more information prior to our meeting on October 11<sup>th</sup>, please call or email.