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Memorandum

To: Keith Squires, Stu Hurd, Rob Gaiotti, Ricky Harrington, John O’Keefe, Tom Shuey, Mark Lourie, Suzie dePeyster, Sandy Gaszek, Dave Kiernan, Nancy Bushika, Steve Bendix, Mike Charette

Cc: Jim Sullivan, Andrea Lenhardt, Linda Sciarappa

From: Michael S. Batcher

Subject: Quarter 1 SWIP Report

Date: November 7, 2017

Part One – Expenses as of September 30, 2017

I have already mailed out the first quarter invoice to all of the towns except Glastenbury, which I will bill at the end of the year. Table 1 below shows the total amount invoiced to each town for the year beginning July 1, 2017 through September 30, 2017. Table 1 also shows the budgeted amount per quarter and for the entire year. As you can see, we are under budget.

Table 1. First quarter BCRC-SWIP contract costs by town						
Town	Population	Share	Quarter 1	Year Total	Quarterly Budget	Annual Budget
Arlington	2,317	0.0661	\$ 1,511.19	\$ 1,511.19	\$ 2,638.30	\$ 10,553.20
Bennington	15,764	0.4496	\$10,278.83	\$10,278.83	\$17,945.22	\$ 71,780.89
Dorset	2,031	0.0579	\$ 1,323.72	\$ 1,323.72	\$ 2,311.01	\$ 9,244.02
Glastenbury	8	0.0002	\$ 4.57	\$ 4.57	\$ 7.98	\$ 31.93
Manchester	4,391	0.1252	\$ 2,862.34	\$ 2,862.34	\$ 4,997.20	\$ 19,988.81
Pownal	3,527	0.1006	\$ 2,299.93	\$ 2,299.93	\$ 4,015.32	\$ 16,061.29
Rupert	714	0.0204	\$ 466.39	\$ 466.39	\$ 814.24	\$ 3,256.96
Sandgate	405	0.0116	\$ 265.20	\$ 265.20	\$ 463.00	\$ 1,852.00

Town	Population	Share	Quarter 1	Year Total	Quarterly Budget	Annual Budget
Searsburg	109	0.0031	\$ 70.87	\$ 70.87	\$ 123.73	\$ 494.93
Shaftsbury	3,590	0.1024	\$ 2,341.09	\$ 2,341.09	\$ 4,087.17	\$ 16,348.67
Stamford	824	0.0235	\$ 537.26	\$ 537.26	\$ 937.97	\$ 3,751.89
Sunderland	956	0.0273	\$ 624.14	\$ 624.14	\$ 1,089.65	\$ 4,358.58
Woodford	424	0.0121	\$ 276.63	\$ 276.63	\$ 482.96	\$ 1,931.83
Total	35,060	1.0000	\$22,862.16	\$22,862.16	\$39,913.75	\$159,655.00

Table 2 shows expenditures for the year thus far by category. Nearly all of the expenditures are for staff time. We had no income from grants or other sources during that quarter but have submitted for reimbursement for the September 30th HHW event. We have since received invoices for the fall HHW event and for work by the Northeast Recycling Council and those will appear next quarter.

Cost Category	Quarter 1	Year Total
BCRC Salary and Benefits	\$11,155.68	\$ 11,155.68
Phone, supplies, postage, equipment	\$ 327.24	\$ 327.24
Printing	\$ 204.12	\$ 204.12
Travel	\$ 444.73	\$ 444.73
Advertising	\$ 379.00	\$ 379.00
Dues	\$ 3,019.14	\$ 3,019.14
Compost bins purchases	\$ -	\$ -
Indirect Costs	\$ 7,107.28	\$ 7,107.28
Berkshire Direct, NERC, Other Contracts	\$ 224.97	\$ 224.97
HHW Contractors	\$ -	\$ -
Total	\$22,862.16	\$22,862.16
Income	\$ -	\$ -
ANR Grant, Ag and Markets, Donations	\$ -	\$ -
Compost bin sales	\$ -	\$ -

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Total	\$ -	\$ -
Expenses - income	\$22,862.16	\$22,862.16

Table 3. Spring, Fall and total household hazardous waste participation for 2017							
Town	Spring 2017			Fall 2017			2017
	First Time	Returning	Total	First Time	Returning	Total	Grand Total
Arlington	6	5	13	4	17	21	34
Bennington	67	57	141	8	9	17	158
Dorset	0	1	1	20	36	57	58
Glastenbury	0	0	0	0	1	1	1
Manchester	6	1	8	18	27	46	54
Pownal	11	10	22	2	12	14	36
Rupert	1	1	2	4	3	7	9
Sandgate	0	1	3	1	1	2	5
Searsburg	0	0	0	0	0	0	0
Shaftsbury	13	10	26	3	12	15	41
Stamford	2	0	2	1	0	1	3
Sunderland	1	2	6	1	3	4	10
Woodford	1	0	1	0	0	0	1
Totals	108	88	225 ¹	62	121	185 ²	410

In 2018 our HHW events will be on May 12, 2018 at the Bennington Transfer Station from 8:00 AM to 1:00 PM and on September 15, 2018 at the Dorset School from 9:00 AM to 1:00 PM. I am also looking into a satellite pickup to serve Searsburg and Stamford in the fall.

3. We assisted Stamford and Searsburg in funding sheds at their transfer stations to house food scrap containers. Funding came from the High Meadows Fund. Both of those towns and Pownal purchased kitchen containers from Shaftsbury so the people could collect their food scraps and bring them to the respective town transfer stations. Shaftsbury has been selling those for some time now.
4. Berkshire Direct has made numerous changes to the Alliance website to incorporate updates. You can see the changes at www.bcswavt.org.
5. VT ANR and BCRC have worked with Burr and Burton to assist them in disposing of hazardous chemicals from their labs. That is ongoing, but the costs for their disposal are quite high.
6. We will be applying for the SWIP grant this fall and preparing for winter and spring activities.
7. Arlington, Bennington, Dorset, Manchester, Sandgate, and Sunderland met to discuss a bulky waste day with Randy Dapron of Casella. This would allow residents of those towns to drop off bulky items for a reduced cost from what is charged at the Bennington, Dorset and Sunderland transfer stations. I will have more to report on that later.

¹ 29 participants did not report if they were first time or returning participants. In addition, materials were left the Monday following the event, and there was no count of the number of households that left those materials.

² Two did not report if they were first time or returning participants.

Part Three – Actions Needed

1. Alliance towns need to provide me with the hauler registrations they have received. I don't have any from this year yet.
2. Alliance towns need to adopt the updated pay as you throw ordinance. Please send me the updated version when you adopt it.